



**UPDATED!**  
**Employment Opportunity**  
**Senior Building Inspector / Plans Examiner**  
**(2 year position with possible extension)**  
**(C.U.P.E. Local 1785-01)**  
Salary: \$36.71 per hour

The Township of Scugog is a picturesque community of 22,500 people located along the shores of Lake Scugog within the Region of Durham. The Township is seeking a highly motivated and energetic individual to become a **Senior Building Inspector / Plans Examiner** for a 2 year temporary position, with potential for extension.

Reporting to the Chief Building Official, the incumbent will be responsible for reviewing building permit applications to ensure compliance with the provisions of the Ontario Building Code, applicable law and related regulations. You will conduct on-site inspections, review, correct and approve architectural, structural and mechanical plans and assist with the enforcement of Township By-laws. You will respond to and investigate building related complaints and prepare reports and recommendations for appropriate action. Municipal or 'like setting' experience would be an asset.

To be considered for this position, you have at least 3-5 years of related experience which includes 2 years performing building inspections and reviewing construction drawings for buildings regulated by Part 9 and Part 3 of the building code.

Additional qualifications include:

- A College Diploma in Architectural or Construction Engineering, or an equivalent combination of education and experience;
- Successful completion of the qualification examinations administered by the Ministry of Municipal Affairs and Housing including; Legal/Process, House, Small Buildings, HVAC/Plumbing- House Structural, Part 3 Large Building and Plumbing all Buildings;
- Certified Building Code Official designation preferred;
- Class G driver's license and clean driver's abstract;
- Computer skills in word processing and data management, preferably with Microsoft products and Geographical Information Systems

You possess outstanding critical thinking skills along with the ability to problem solve and work under pressure. You have excellent written and verbal communication skills. You will be required to provide customer service, answer building code enquiries and assist with the completion of applications including over the counter review.

The successful applicant will be required to provide a Police Criminal Reference Check.

**NOTE:** We thank all applicants and advise that only those selected for an interview will be contacted. Personal information will be used to determine eligibility for potential employment and is pursuant to the Municipal Freedom of Information and Protection of Privacy Act.

Please submit a detailed resume outlining current experience, background and education. The resume must be received in writing to the Human Resources Department, no later than 4 p.m. on Friday October 27, 2017 to email [lfitton@scugog.ca](mailto:lfitton@scugog.ca); or mail to Township of Scugog, 181 Perry St., PO Box 780, Port Perry, ON L9L 1A7 or via fax 905-985-9914. Replies should be addressed to Lisa Fitton, Assistant to the CAO.

**The Township of Scugog is an equal opportunity employer. In addition, accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA), please contact Human Resources if required.**